

TORRANCE COUNTY RESOLUTION# 2019-18

Line Item Transfers

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission

DONE at Estancia, New Mexico, Torrance County this 13th day of March 2019.

Torrance County Board of Commissioners

[Signature]
Kevin McCall, District 1

[Signature]
Ryan Schwebach, District 2

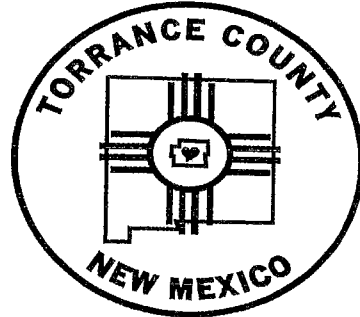
[Signature]
Javier E. Sanchez District 3

Attest:

[Signature]
Linda Jaramillo
Torrance County Clerk

Vote Record

Kevin McCall	yes	no	abstain	absent
Ryan Schwebach	yes	no	abstain	absent
Javier E. Sanchez	yes	no	abstain	absent



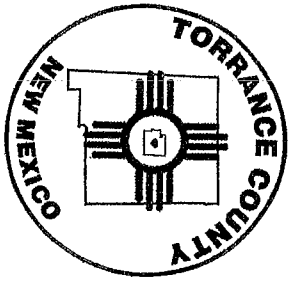


Torrance County

Resolution 2019-_____

Line Item Transfer Schedule A

Funding Source		Transfer From:		Transfer To:		Total Amount
Department	Source	Line Item	Description	Line Item	Description	Amount
Animal Service	General	401 82 2 205	Mileage and Per Diem	401 82 2 223	Kennel Supplies	\$ 561.00
Building Maint	Infrastructure GRT	620 94 2 215	Infrastructure GRT	401 15 2 215	Admin Bldg Maint & Repair	\$ 2,500.00
Clerk	General	401 21 2 226	Election Boards	401 21 2 219	Office Supplies	\$ 900.00
Clerk	General	401 21 2 226	Election Boards	401 21 2 218	Equipment Maint & Repair	\$ 1,000.00
Prisoner Tmsprt	Jail Fund	420 74 2 248	Safety Equipment	420 74 2 236	Uniforms	\$ 583.85
Prisoner Tmsprt	Jail Fund	420 74 2 272	Safety Equipment	420 74 2 236	Uniforms	\$ 850.50
P & Z	General	401 80 2 218	Equipment Maint & Repair	401 8 2 266	Training	\$ 400.00
911 Fund	E911	911 85 2 205	Mileage and Per Diem	911 85 2 266	Training	\$ 5,000.00
DWI	DWI Grant Program	605 22 2 282	Treatment Contracts	605 22 2 063	PERA Matching	\$ 2,428.90
DWI	DWI Grant Program	605 22 2 282	Treatment Contracts	605 22 2 064	FICA Matching	\$ 1,850.25
DWI	DWI Grant Program	605 22 2 282	Treatment Contracts	605 22 2 065	Health Insurance Matching	\$ 527.86
DWI	DWI Grant Program	605 22 2 282	Treatment Contracts	605 22 2 067	Retiree Health Matching	\$ 508.66
DWI	DWI Grant Program	605 22 2 282	Treatment Contracts	605 22 2 102	Full Time Salaries	\$ 25,434.16
DWI	DWI Grant Program	605 22 2 282	Treatment Contracts	605 22 2 104	Overtime Salaries	\$ 536.17
DWI	DWI Grant Program	605 22 2 201	Vehicle Maintenance	605 22 2 104	Overtime Salaries	\$ 500.00
DWI	DWI Grant Program	605 22 2 202	Vehicle Fuel	605 22 2 104	Overtime Salaries	\$ 529.22
DWI	DWI Grant Program	605 22 2 271	Non-Professional Services	605 22 2 104	Overtime Salaries	\$ 9,577.26
DWI	DWI Grant Program	605 22 2 271	Non-Professional Services	605 22 2 219	Office Supplies	\$ 13.09
DWI	DWI Grant Program	605 22 2 272	Professional Services	605 22 2 219	Office Supplies	\$ 131.59
DWI	DWI Grant Program	605 22 2 272	Professional Services	605 22 2 221	Printing / Publications	\$ 761.21
DWI	DWI Grant Program	605 22 2 272	Professional Services	605 22 2 257	Outreach Materials	\$ 148.00
DWI	DWI Grant Program	605 12 2 102	Full Time Salaries	605 13 2 258	Storage Rental	\$ 2,135.00
DWI	DWI Grant Program	605 12 2 102	Full Time Salaries	605 13 2 248	Safety Equipment	\$ 2,400.00
DWI	DWI Grant Program	605 12 2 102	Full Time Salaries	605 13 2 272	Professional Services	\$ 18,268.00
DWI	DWI Grant Program	605 12 2 102	Full Time Salaries	605 13 2 219	Office Supplies	\$ 2,000.00
DWI	DWI Grant Program	605 13 2 063	PERA Matching	605 13 2 271	Non-Professional Services	\$ 2,180.00
DWI	DWI Grant Program	605 13 2 064	FICA Matching	605 13 2 271	Non-Professional Services	\$ 1,745.00
DWI	DWI Grant Program	605 13 2 065	Health Insurance Matching	605 13 2 266	Training	\$ 500.00
DWI	DWI Grant Program	605 13 2 065	Health Insurance Matching	605 13 2 269	Membership Dues	\$ 50.00
DWI	DWI Grant Program	605 13 2 057	Retiree Health Matching	605 13 2 219	Membership Dues	\$ 50.00
Road Depart	Road	402 60 2 254	Miscellaneous Projects	402 60 2 256	Office Supplies	\$ 400.00
Road Depart	Road	402 60 2 254	Miscellaneous Projects	402 60 2 256	Road Materials	\$ 1,500.00
Road Depart	Road	402 60 2 254	Miscellaneous Projects	402 60 2 207	Telecommunications	\$ 4,500.00
Road Depart	Road	402 60 2 254	Miscellaneous Projects	402 60 2 202	Fuel	\$ 65,000.00
Admin	General	401 15 2 237	Admin Offices C:	401 16 2 203	Judicial Bldg Maint Contracts	\$ 96.58
TOTAL						\$ 156,916.30



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

BUILDING MAINTENANCE

My department hereby requests that the following line item transfer(s) be made to the budget:

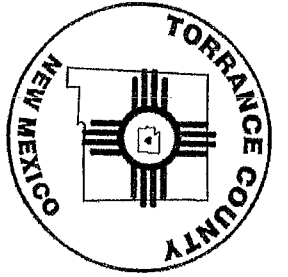
Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
620-94-2215	COUNTY INFRASTRUCTURE BUILDING MAINT. & REPAIR	401-15-2215	ADMIN OFFICES BUILDING MAINT. & REPAIR	\$ 2,500.00
				-

Reason for Transfer:

ADDITIONAL FUNDS NEEDED FOR UNEXPECTED REPAIRS TO INCLUDE WATER HEATERS, SINKS, TOILETS AND OTHER MECHANICAL ISSUES WITH COUNTY ADMIN.

Signature:

Date: 2-14-2019



TORRANCE COUNTY

Line Item Transfer Form

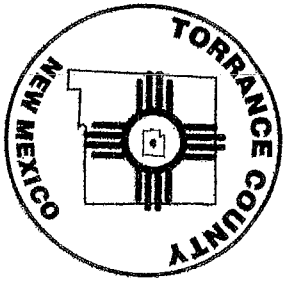
Requesting Department: _____

Clerk _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-21-2226	Election Boards	401-21-2218	Equipment Maintenance and Repair	\$ 1,000.00
Maintenance and Repair of new early voting offices.				

Signature _____



TORRANCE COUNTY

Line Item Transfer Form

TORRANCE COUNTY
 5 PM 12:05

Requesting Department: _____

Prisoner Transport

My department hereby requests that the following line item transfer(s) be made to the budget:

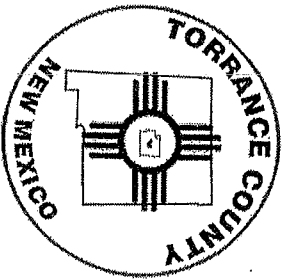
Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
420-74-224	Safety Equipment	420-74-2236	Uniforms	\$ 583.85
420-74-2272	Professional Services	420-74-2236	Uniforms	\$ 850.50
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Reason for Transfer:

Transfer to cover purchases until the end of the fiscal year and negative line item balances.

Signature: *[Handwritten Signature]*

Date: *8/4/19*



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

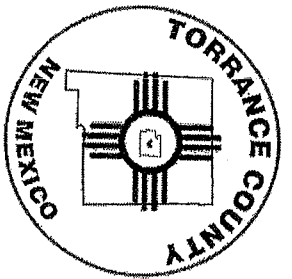
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
605-22-2282	Treatment contracts	605-22-2063	PERA Matching	\$ 2,428.90
605-22-2282	Treatment contracts	605-22-2064	FICA Matching	\$1,850.25
605-22-2282	Treatment contracts	605-22-2065	Health Ins Matching	\$ 527.86
605-22-2282	Treatment contracts	605-22-2067	Retiree Health Matchin	\$ 508.66
605-22-2282	Treatment contracts	605-22-2102	Full Time Salaries	\$ 25,434.16
605-22-2201	Vehicle maintenance	605-22-2104	Over-time Salaries	\$ 536.17
605-22-2202	Vehicle fuel	605-22-2104	Over-time Salaries	\$ 500.00
605-22-2271	Non-professional services	605-22-2104	Over-time Salaries	\$ 529.22
				\$ 9,577.26

Reason for Transfer:

The submitted budget for FY2019 allocated \$3,600 for treatment contracts (605-22-2282) and \$2,215 allocated for non-professional services (605-22-2271), although the approved budget allocated \$31,286 in the 605-22-2282 and \$11,114 in th 605-2271. These transfers will amend the budget to more closely align with the originally submitted budget, as well as permit Torrance County to close out and receive reimbursement sooner for the Local DWI Grant (19-D-J-G-31) for FY2019.

Signature: _____

2/5/19
Date



TORRANCE COUNTY Line Item Transfer Form

Requesting Department: _____

DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

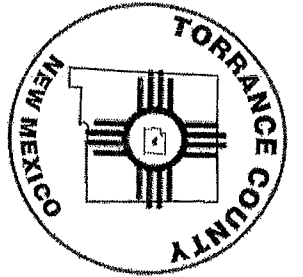
Line Item Number	Transfer From: Line Item Description	Transfer To: Line Item Number	Transfer To: Line Item Description	Amount of Transfer
605-22-2271	Non-professional services	605-22-2219	Office supplies	\$ 13.09
605-22-2272	Professional services	605-22-2219	Office supplies	\$131.59
605-22-2272	Professional services	605-22-2221	Printing/publication	\$ 761.21
605-22-2272	Professional services	605-22-2257	Outreach materials	\$ 148.00

Reason for Transfer:

There was more money than necessary in line item 605-22-2272, as many of the contractual expenses were billed to the distribution (605-13) account. These additional transfers will permit Torrance County to close out Local DWI Grant agreement (19-D-J-G-31) for FY2019 in order to receive the final reimbursement before the end of the fiscal year.

[Handwritten Signature]
Signature

2/15/19
Date



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

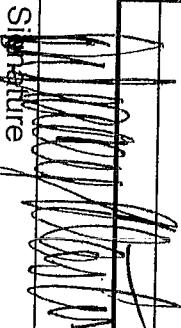
DWM

My department hereby requests that the following line item transfer(s) be made to the budget:

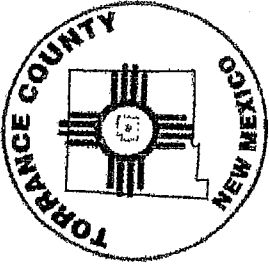
Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
605-13-2102	Full-Time Salaries	605-13-2258	Storage rental	\$ 2,135.00
605-13-2102	Full-Time Salaries	605-13-2248	Safety equipment	\$ 2,400.00
605-13-2102	Full-Time Salaries	605-13-2272	Professional services	\$ 18,268.00
605-13-2102	Full-Time Salaries	605-13-2219	Office supplies	\$ 2,000.00
605-13-2063	PERA Matching	605-13-2271	Non-professional service	\$ 2,180.00
605-13-2064	FICA Matching	605-13-2271	Non-professional service	\$ 1,745.00
605-13-2065	Health Insurance Matching	605-13-2266	Training	\$ 500.00
605-13-2065	Health Insurance Matching	605-13-2269	Membership dues	\$ 50.00
605-13-2057	Retiree Health Matching	605-13-2219	Office supplies	\$ 400

Reason for Transfer:

The originally submitted LDWI Distribution budget only had \$22,803 in the full-time salaries line item (605-13-2102) as half of the DWI Coordinator's salary and benefits were budgeted to the LDWI Grant budget. These line item transfers reallocate the overage in the salaries line items, as well as the associated benefits.

Signature: 

Date: 2/15/19



TORRANCE COUNTY

Budget Increase Request Form

Requesting Department:

Sheriff

My department hereby requests that the following budget increase be made to the budget:

Revenue Increase:		Expenditure Increase:		Amount of Increase
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-00-1370	General Funds/Misc	440-66-1110	LE Chapter 289	6,503.00
		401-50-2222		

Reason for Budget Increase (Please attach documentation):

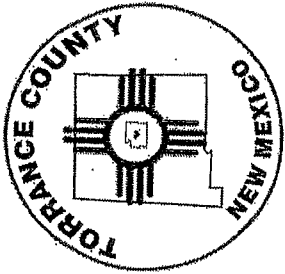
Budget Increase to reimburse the LEPF Fund, which was shorted it's total funding at the beginning of the Fiscal Year.

Signature

[Handwritten Signature]

Date

3/7/19



TORRANCE COUNTY Budget Increase Request Form

Requesting Department: DWI PREVENTION PROGRAM

My department hereby requests that the following budget increase be made to the budget:

Revenue Increase:		Expenditure Increase:		Amount of Increase
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
605-1245	CDWI FUNDING	605-12-2219	Supplies	\$2,689

The grant agreement from the Traffic Safety Bureau wasn't received until late December 2018. Funding from that grant is \$2,689.

[Signature]
Signature

1/22/19
Date